

AUST PARISH COUNCIL
MINUTES OF A COUNCIL MEETING

Held on Tuesday 9th June 2026 @ 7:30pm at Elberton Village Hall

Present: Councillors Steve Meredith (chairman), Heather Bayston, Ian Jenkins, David Spratt, Jeremy Warren

In attendance: Ward Councillor Tony Williams (SGC), 3 members of the public

Clerk: Emma Pattullo

Please note that these minutes are draft until approved at the subsequent meeting, and may be subject to change until that time.

2026-06/1 To receive apologies

Apologies were received from Cllr Anne Wiseman.

2026-06/2 To receive declarations of Interest and requests for dispensations

There were no declarations of interest or dispensation requests.

2026-06/3 Public Forum

No matters raised.

2026-06/4 To approve the minutes of the last meeting held on 12th May 2026

It was resolved that the minutes of the previous meeting held on 12th May 2026 be approved as a correct record, subject to addition of the work "excessive" to the end of the first paragraph of item 7.1.

The amended minutes were signed by the Chairman.

2026-06/5 To consider co-option to the vacant council seat

Two residents had come forward to request co-option. Both presented written statements and answered questions from councillors.

It was RESOLVED that Robert Taylor should be co-opted to the vacant seat.

In accordance with the co-option policy, Mr Taylor will sign his acceptance of office after the meeting and will take up his seat from the next council meeting.

2026-06/6 Parish matters for decision

2026-06/6.1 To consider possible action in relation to disturbance to residents from events at the White Hart, Littleton

Residents have raised issues of excessive noise during events at the White Hart, Littleton. An elevated stage has been constructed in the front garden.

Cllr Riddle is discussing the noise issues with Environmental Health officers. Residents are advised to record noise levels and times/dates of disturbance.

The clerk will raise a planning enforcement query regarding the construction of the external stage.

2026-06/7 To note items of report

2026-06/7.1 To receive the clerk's report

The clerk reported on current matters not elsewhere on the agenda:

- Attended SLCC Regional Training Seminar, which included useful presentations on hybrid meetings, lessons learned from the first year of Assertion 10, development of the digital audit submission portal and planned changes to Proper Practice guidance
- Spoke to Parish Online to discuss improving security of the website

2026-06/7.2 To receive any reports from councillors

Severnvale Flood Defence Group are meeting with the Environment Agency to discuss the EA's revised approach to coastal defence. There is a national push towards more adaptive schemes in

some rural coastal areas, such as managed realignment, rather than defending everything with sea walls. It is not yet clear what the potential long-term effects on the Aust/Littleton area will be. The council will keep a watching brief.

2026-06/8 Planning

2026-06/8.1 To note applications received and resolve response

The following applications were noted and responses resolved as recorded:

- i. [P26/01022/PN1](#) - Car Park at Brightside Park, Sandy Lane, Aust - Prior notification of the intention for development of a Gateway Ground Station Antenna Site consisting of 40 no. Satellite antennas, a fibre supply equipment cabinet, and cables set within a compound secured by 2.4m high fencing with vehicular access gates. and development works thereto. *RESOLVED: Request additional planting scheme to screen the development.*
- ii. [P26/01054/CLE](#) - Home Farm, Village Road, Littleton Upon Severn - Continued use of land and buildings for equestrian use and use of Menage in breach of condition 2 of PT13/0550/F. *RESOLVED: No comment.*

2026-06/8.2 To note the following SGC planning decisions

- i. P26/00582/PNGR - Link Farm - Barn 1 Redhill Lane Elberton - Prior notification of a change of use from Agricultural Building (Barn 1) to 2 no. residential dwellings (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended) to include operational development. *SGC decision: Prior Approval Granted with Conditions*

2026-06/9 Annual Governance and Accountability Return (AGAR) for financial year 2025/26

2026-06/9.1 To note the Internal Audit report

The internal audit report was NOTED. As recommended, the GDPR Data Audit will be updated to reflect storage of emails on the council-owned domain rather than the old Gmail account. No other action required.

2026-06/9.2 To consider and approve responses to the AGAR Section 1 Annual Governance Statements

After considering the evidence provided, it was RESOLVED that the council could give a positive (Yes) response to all statements. The Annual Governance Statements were completed and signed by the Chairman and Clerk.

2026-06/9.3 To consider and approve the AGAR Section 2 Accounting Statements

Following presentation of the Accounting Statements by the Clerk (RFO) it was RESOLVED that they should be approved. The Accounting Statements were signed by the Chairman.

2026-06/9.4 To confirm exemption from external audit and complete Certificate of Exemption

It was RESOLVED that the council has met the requirements and so should declare exemption from external audit. The Certificate of Exemption was signed by the Chairman and Clerk.

2026-06/9.5 To note the period for exercise of public rights to inspect the accounts will run from 15th June until 24th July 2026

It was NOTED that the period for the exercise of public rights to inspect the accounts will run from 15th June until 24th July 2026. The notice will be placed on the website and noticeboards.

2026-06/10 Finance

2026-06/10.1 To note payments made under prior approval

The following payments, made under the given prior approval, were noted:

Item	Amount	Minute (where applicable)
Staff costs for the month to 16th May 2026	£313.80	2026-05/11.4
Unity bank charges May 2026	£ 7.00	2026-05/11.4

2026-06/10.2 To approve payments

The following payments were resolved to be made. All will be paid via bank transfer. A record of authorisation will be held by the Clerk.

Item	Amount	Power to spend
MiJan Ltd – EasyPC Accounts software licence	£60.00	LGA 1972 s111
Clerk – 4 hours overtime - undertaking audit via ALCA audit network	£55.60	LGA 1972 s112
South Glos. Council – Q1 localism charge (emptying waste bin)	£55.17 + VAT	Litter Act 1983 s5-6

2026-06/11 Any other minor matters of report (no decision required) or items for next agenda

It was noted that there are still people living at Greenacres, Aust, and that there are horses being tethered on land adjacent to Littleton water treatment works. Neither matter requires parish council action at this point.

2026-06/12 Meeting closure

The meeting closed at 8:30pm.

The next meeting of the Council will be held on Tuesday 14th July 2026.

Items for the agenda should be with the Clerk by 2nd July.

Signed on approval:(Chairman)