

Aust Parish Council

*Serving the communities of Aust, Elberton
and Littleton upon Severn*

I hereby give notice that a meeting of the Parish Council will be held on

Tuesday 14th July 2026 at 7.30pm at Elberton Village Hall

Councillors are summoned to attend for the purpose of transacting the business set out below.

Emma Pattullo, Clerk to the Council
clerk@austparishcouncil.gov.uk / 01454 837271

Published: 3rd July 2026

AGENDA

2026-07/1 To receive apologies

2026-07/2 To receive declarations of interest and requests for dispensations

2026-07/3 Public Forum

*Members of the public are invited to address the council on matters of council business set out below.
The Chairman may accept submissions on other matters if he chooses to do so. No council discussion
may take place at this time.*

2026-07/3.1 Introduction from Simone Shephard, WERN Community Development Manager

2026-07/3.2 Other public forum matters

2026-07/4 To approve the minutes of last meeting held on 9th June 2026

2026-07/5 Parish matters for decision

2026-07/5.1 To request that the appropriate agencies install sound barriers along the M48 off slip above
Sandy Lane and air pollution monitoring adjacent to the closest houses

2026-07/5.2 To consider possible application for National Highways community impact grant funding

2026-07/6 To note items of report

2026-07/6.1 To receive the clerk's report

2026-07/6.2 To receive any reports from councillors

2026-07/7 Planning

2026-07/7.1 To note any planning applications received since issue of the agenda, and resolve response
([Details of all current planning applications](#) can be found via the South Glos Council planning system)

2026-07/7.2 To note the following SGC planning decisions

- i. P26/01022/PN1 - Car Park At Brightside Park Sandy Lane Aust - Prior notification of the
intention for development of a Gateway Ground Station Antenna Site consisting of 40no.
Satellite antennas, a fibre supply equipment cabinet, and cables set within a compound
secured by 2.4m high fencing with vehicular access gates, and development works thereto.
SGC decision: *Prior approval granted with conditions*

2026-07/8 Council administration

2026-07/8.1 To note Freedom of Information request and response, and confirm clerk's overtime due to
dealing with the request

2026-07/9 Finance

2026-07/9.1 To receive the quarterly finance report & budget statement (*paper 1*)

2026-07/9.2 To note receipts:

Source	Item	Amount
Unity Trust Bank	Bank interest Q1	£60.66

2026-07/9.3 To note payments made under prior approval:

Payee	Item	Amount	Prior approval
Clerk	Staff costs	£313.80	2026-05/11.4
Unity Trust Bank	Bank charge June	£ 7.00	2026-05/11.4

2026-07/9.4 To approve payments:

Payee	Item	Amount	Power to spend
Clerk/HMRC	Overtime – Freedom of Information request	£122.32	LGA 1972 s112

2026-07/10 To consider responses to the following consultations received

2026-07/10.1 SGC “[Climate & Nature Strategy 2026 to 2030](#)”, comments by 19th July

2026-07/11 Any other minor matters of report (no decision required) or items for next agenda

2026-07/12 Meeting closure

Date of next meeting – 7.30pm, Tuesday 8th September 2026

Attachments: (copies available on austparishcouncil.gov.uk or via the QR code)

Draft minutes of meeting of 9th June 2026 – to be taken as read

Paper 1 - Finance report to end of June 2026



Bank reconciliation Quarter 1 2026-2027

Current Account

Balance per bank statement at £ 136.61 Statement #041

Uncleared Payments

Voucher	Date	Customer/Supplier	Reference	Amount
320	16/06/2026	Emma Pattullo		-53.60
TOTAL				-53.60
TOTAL NET BANK BALANCES AT	30/06/2026			£ 83.01

Opening_balance	£	14.19
Total receipts	£	3,735.81
Total payments	-£	1,666.99
Total transfers	-£	2,000.00
Closing balance per cash book (must equal net bank balances above)	£	83.01

Reserve account

Balance per bank statement at £ 13,631.70 Statement #048

TOTAL NET BANK BALANCES AT 30/06/2026 **£ 13,631.70**

Opening_balance	£	11,571.04
Total receipts	£	60.66
Total payments	£	-
Total transfers	£	2,000.00
Closing balance per cash book (must equal net bank balances above)	£	13,631.70

*Reconciliations to be checked against bank statements by a councillor other than the Chairman.
This sheet and accompanying statements to be signed.*

Summary of reserves from 01/04/2026 to 30/06/2026

Figures exclude VAT

Reserve	Balance b/fwd	Receipts	Payments	Transfers	Balance c/fwd
General	£ 3,959.73	£ 3,575.66	-£ 1,593.26	-£ 560.00	£ 5,382.13
Elections	£ 1,325.00	£ -	£ -	£ -	£ 1,325.00
Professional Services	£ 5,500.00	£ -	£ -	£ -	£ 5,500.00
IT and website	£ 240.00	£ -	£ -	£ 460.00	£ 700.00
CIL	£ -	£ -	£ -	£ -	£ -
Events	£ 424.79	£ -	£ -	£ -	£ 424.79
S137 - tracking only	£ -	£ -	-£ 50.00	£ -	-£ 50.00
Woodwell Meadows	£ -	£ -	£ -	£ 100.00	£ 100.00
TOTAL	£ 11,449.52	£ 3,575.66	-£ 1,643.26	£ -	£ 13,381.92

Quarterly budget monitoring - 2026-2027

Figures exclude VAT. Cost codes with no allocated budget or transactions during the period are not shown

Payments

	Quarter 1 (April-June)		YEAR TO DATE				Notes
	Actual	Budget	Actual	Budget	Variance £	Variance %	
Administration - general							Budget spread evenly but spend as lump sum (printer cartridges) Will be required Q2
Salary	£ 917	£ 982	£ 917	£ 982	-£ 64	-7%	
Home working allowance	£ 24	£ 24	£ 24	£ 24	£ -	0%	
Office costs	£ 63	£ 15	£ 63	£ 15	£ 48	323%	
Training	£ -	£ 33	£ -	£ 33	-£ 33	-100%	
Travel	£ -	£ 6	£ -	£ 6	-£ 6	-100%	
Insurance	£ 241	£ 265	£ 241	£ 265	-£ 24	-9%	
Admin - Finance & Governance							
Audit	£ 54	£ 73	£ 54	£ 73	-£ 19	-27%	
Bank charges	£ 21	£ 21	£ 21	£ 21	£ -	0%	
Accounts software	£ 60	£ 60	£ 60	£ 60	£ -	0%	
Assets							CPRE 25/26 donation paid late - fell into 26/27 financial year
Maintenance	£ -	£ 25	£ -	£ 25	-£ 25	-100%	
Litter bin	£ 55	£ 55	£ 55	£ 55	£ 0	0%	
Woodwell Meadows	£ -	£ 25	£ -	£ 25	-£ 25	-100%	
Subscriptions							
ALCA subscription	£ 158	£ 157	£ 158	£ 157	£ 1	0%	
Grants & donations							
Grants and donations	£ 50	£ -	£ 50	£ -	£ 50		
TOTAL Payments	£ 1,643	£ 1,741	£ 1,643	£ 1,741	-£ 97		

Receipts

	Quarter 1 (April-June)		YEAR TO DATE				Notes
	Actual	Budget	Actual	Budget	Variance £	Variance %	
Admin - Finance & Governance							
Bank interest	£ 61	£ 62	£ 61	£ 62	-£ 1	-2%	
Precept							
Precept	£ 3,515	£ 3,515	£ 3,515	£ 3,515	£ -	0%	
TOTAL Receipts	£ 3,576	£ 3,577	£ 3,576	£ 3,577	-£ 1		